

# HILL HOUSE

INTERNATIONAL JUNIOR SCHOOL



## SEND Information Report

Special Educational Needs Co-ordinator (SENCo)	Lucy McEwen
Last Amendment date	Autumn 2022
Renewal date	Autumn 2023
Renewal cycle	Annually

### **School Offer for SEND: Parent/Carers Questions**

1.	Who are the best people to talk to at Hill House about my child's difficulties with learning, special educational needs and/or disability?
2.	Where can I find the school's SEND policy?
3.	How will the school let me know if they have any concerns about my child's learning, special educational needs and/or disability?
4.	How will the school consider my views and those of my child with regard to his/her difficulties with learning, special educational needs and/or disability?
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7.	How will the curriculum and the school environment be matched to my child's needs?
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9.	What is an Education Health and Care Plan (EHCP) and who can request one for my child?
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11.	How will school know that the support has made a difference to my child's learning and how can I and my child be included in this review process?
12.	How is support allocated to children and how do they move between the different levels of support in school?
13.	What support will there be for my child's happiness and well-being at Hill House and what are the support arrangements for listening to the views of children with SEN and measures to prevent bullying?
14.	How will Hill House support my child in transition stages?
15.	How is my child included in the same activities as his/her peers at school?
16.	If I have any other questions about my child at school, who can I ask?
17.	Who can I contact if I have a complaint about the SEND provision made for my child?

## **Parents/Carers Questions and Answers**

### **1. Who are the best people to talk to at Hill House about my child's difficulties with learning, special educational needs and/or disability?**

- Talk to your child's Form Tutor or Senior Tutor first about your concerns.
- If necessary, the Senior Tutor will ask for a meeting with the SENCo/Learning Enhancement Department.

### **2. Where can I find the school's SEND policy?**

- The school's SEND policy is available on the school website.

### **3. How will the school let me know if they have any concerns about my child's learning, special educational needs and/or disability?**

- Your child's Form Tutor or Senior Tutor may initially speak to you at the beginning or the end of a normal school day and arrange a further time to discuss the concerns.
- The Senior Tutor may also talk to you about any issues at a parent meeting.
- The SENCo/Learning Enhancement Teacher may contact you and arrange a meeting to discuss your child's difficulties with learning and any possible support strategies the school might be considering.

### **4. How will the school consider my views and those of my child with regard to his/her difficulties with learning, special educational needs and/or disability?**

- At Hill House we believe it is very important for parents/carers to be involved in all areas of their child's learning and we actively encourage discussions. We believe, where appropriate, that it is essential to understand your child's views on any difficulties they may experience with their learning.
- You will be able to share your views and discuss your child's progress at regular parent meetings with the Senior Tutor.
- If your child has an identified special educational need you will be invited to a termly meeting with the SENCo/Learning Enhancement Teacher to discuss current progress, support strategies being used and expected outcomes. Targets will be tracked in a SEN Learning Support Plan.
- If your child has an Education, Health and Care Plan (EHCP) you and your child will be able to share your views at the Annual Review.

## 5. How does Hill House ensure the teaching staff are appropriately trained to support my child's special education needs and/or disability?

- At Hill House we believe that your child's learning needs will first be met through the high quality teaching delivered by her/his teacher.
- We regularly review the school training schedule and professional development for all teaching and support staff to ensure there is the appropriate expertise to support children with special educational needs.
- Individual training can be arranged when necessary.

## 6. What types of support may be suitable and available for my child?

- This depends upon the nature of your child's needs and difficulties with learning. Our education provision will match the needs of the four broad areas of needs as defined in the **SEN Code of Practice:**

- **Communication and interaction**
- **Cognition and learning**
- **Social, emotional and mental health**
- **Sensory and/or physical needs**

- At Hill House we have a 3 tiered philosophy to supporting a child's learning:

Universal – this is the high quality teaching your child will receive from her/his teacher and may include some adaptations to match learning needs.

Targeted – it may be appropriate to consider making additional special educational provision to remove or reduce any barriers to your child's learning. This takes the form of a graduated four part approach:

- a) **Assessing** your child's needs
- b) **Planning** the most effective and appropriate intervention
- c) **Do** the intervention
- d) **Reviewing** the impact on your child's progress towards individual learning outcomes.

The Learning Enhancement Department delivers personalised support for pupils with special educational needs in the form of booster groups, in class support, small group support and 1:1 Learning Enhancement sessions. These interventions may be run outside the classroom and will be timetabled to minimise disruption to the regular

curriculum. You will be kept informed of your child's progress towards their learning outcome.

Specialist – it may be necessary to seek specialist advice and regular long term support from specialist professionals outside the school in order to plan for the best possible learning outcomes for your child. This may include educational psychology, speech and language therapy and occupational therapy.

## **7. How will the curriculum and the school environment be matched to my child's needs?**

- At Hill House we believe that your child's learning needs will first be met through the high quality teaching delivered by his/her class teacher.
- We carefully plan our curriculum to match the age, ability and needs of all children.
- Teachers will adapt lesson planning and teaching to match your child's special educational needs and/or disability.
- It may be appropriate to adopt different strategies and/or resources and adapt outcomes to meet your child's learning needs.
- Additional specialist advice is sought when appropriate and, when necessary, technology may be used to support your child's learning.
- Hill House regularly reviews its Accessibility Plan to ensure that all children have the fullest access to the curriculum and the school site as possible. The Accessibility Plan is available on the school website.

## **8. How will you support my child to reach his/her learning outcomes?**

- All teachers working with your child ensure that your child receives appropriate teaching and support in order to reach these goals. Strategies and processes will be reviewed each term.
- External agencies and specialists may also review your child's progress and adapt their planning accordingly.

## **9. What is an Education Health and Care Plan (EHCP) and who can request one for my child?**

- The purpose of an EHC Plan is to make special education provision to meet the special educational needs of a child or young person with complex needs, to secure improved outcomes for him/her across education, health and social care and, as he/she gets older, prepare for adulthood. An EHC Plan will contain:
  - The views and aspirations of you and your child
  - A full description of his/her special educational needs and any health and social care needs
  - Establish outcomes for your child's progress

- Specify the provision required and how education, health and social care will work together to meet your child's needs and support the achievement of the agreed outcomes
- Parents/carers and/or the school, usually the SENCo or Headteacher, can request that the local authority conduct an assessment on your child's needs. This may lead to an EHC Plan.

#### **10. How will you help me to support my child's learning?**

- There may be suggested strategies or activities for you to carry out at home to support your child's learning.
- The Learning Enhancement Department may support you with strategies, resources and ideas for supporting your child's learning at home.

#### **11. How will the school know that the support has made a difference to my child's learning and how can I and my child be included in this review process?**

- Your child's progress will be assessed both in terms of his/her regular learning within the class and with regard to specific support from the Learning Enhancement Department.
- The impact of the support given is carefully measured to ensure that learning outcomes have been achieved and if not, what adaptations are necessary. It may be decided that a further period of support would be beneficial for your child.
- You and your child will be kept informed and encouraged to be actively involved in all stages of this support.

#### **12. What support will there be for my child's happiness and well-being at Hill House and what are the support arrangements for listening to the views of children with SEN and measures to prevent bullying?**

- Hill House takes very seriously its duty towards all its pupils who have been entrusted to its care and seeks to provide a school environment where all children are safe, secure, valued, respected and listened to.
- We follow a PSHE curriculum which is taught through our Social Studies lessons.
- We have robust anti-bullying and safeguarding policies and any incidents are dealt with quickly and logged.
- You should feel free to contact your child's Senior Tutor if you have any concerns.

### **13. How will Hill House support my child in transition stages?**

- We will liaise closely with the school or nursery your child is transferring from. We are able to discuss with relevant teachers any individual needs and how best to support your child in school.
- While at Hill House, we take care to ensure that during transition points (between classes each year and at the end of Key Stages) all staff are aware of individual needs, learning progress and best support strategies.
- Hill House makes arrangements to ensure there is a smooth transition when your child transfers to his/her secondary school.
- If your child has an EHC Plan, we will participate in and/or facilitate its review in sufficient time prior to him/her moving between key phases of education. You will be kept informed of these arrangements and asked to attend the reviews.

### **14. How is my child included in the same activities as his/her peers at school?**

- Hill House is an inclusive school and committed to providing equal opportunities for all children.
- When necessary the school will make reasonable adjustments to ensure that children with SEN and/or disabilities are included in all activities, school clubs and educational visits.
- You should also feel free to contact your child's Senior Tutor if you have any concerns.

### **15. If I have any other questions about my child at school, who can I ask?**

- We are very happy to speak to you about any aspect of your child's education. It is best to speak to one of the following in this order:
  - The Form Tutor
  - The Senior Tutor
  - The SENCo/Learning Enhancement Teacher

### **16. Who can I contact if I have a complaint about the SEND provision made for my child?**

- Initially speak with your child's Senior Tutor and/or the Learning Enhancement Department.
- You can contact the Headteacher, who may direct you to the school's Complaints Procedure. This can also be obtained from the school website.

For the Kensington and Chelsea local offer please click on the link below:

<https://www.rbkc.gov.uk/kb5/rbkc/fis/localoffer.page?localofferchannel=0>